



Two Rock Union School District

5001 Spring Hill Road · Petaluma, CA · 94952

Phone: (707) 762-6617 · Fax: (707) 762-1923

www.trusd.org

**MINUTES
BOARD OF TRUSTEES
TWO ROCK UNION SCHOOL DISTRICT
REGULAR MEETING**

**January 13, 2021
Open Session 4:30 P.M.**

Join Zoom Meeting

<https://us02web.zoom.us/j/84455245336?pwd=MFB3QTVMVHljUXNUOGllUk1HOTNqUT09>

Meeting ID: 844 5524 5336

Passcode: pjb7aU

1. CALL TO ORDER

2. ROLL CALL: All Board members present.

3. RECONVENE TO PUBLIC MEETING

Report of any actions taken during Closed Session (if necessary)

4. PUBLIC COMMENT

Members of the public may address the Board concerning any item of interest within the subject matter jurisdiction of the Board. No discussion or action shall be taken on any item not appearing on the Agenda. Each person will be allowed up to three (3) minutes per item.

5. CONSENT ITEMS

ACTION

Items within the Consent Agenda are routine in nature and do not require discussion. Any Board member may have any item removed from the Consent Calendar and have it acted upon separately. All items are approved with a single action.

Background: Routine items presented for approval

Plan: Routine process

Public Comment: None.

Board Discussion: None.

Recommended motion: Approval of Consent Agenda

- | | | |
|------------|---|---------------|
| 5.1 | Approval of the Accounts Payable Reports | PG. 5 |
| 5.2 | Review and Possible Approval of Minutes from meeting on December 9, 2020 | PG. 7 |
| 5.3 | Review and Possible Approval of Minutes from meeting on December 11, 2020 | PG. 11 |

Board of Trustees

John Silvestrini, President ◇ Ken Mazetta, Clerk ◇ Julie Jacobsen ◇ Gayleen Maas ◇ Kathy Wilson
Stephen Owens, Superintendent/Principal

6. CORRESPONDENCE

PG. 13

- 6.1** Petaluma Education Foundation notice of PEF Impact Grant “New Beds to Awaken an Old Garden” for \$1,300.

7. REPORTS/PRESENTATIONS:

INFORMATION

- 7.1** TREA Representative: Working on MOU for Hybrid Learning
7.2 CSEA Representative: None at this time.
7.3 TRSEF Representative: None at this time.
7.4 Superintendent's Report
Enrollment Update: Remains steady; 130 **PG. 15**
Facilities Update: Concrete updated for RESIG
Staffing Update: No updates; Facilities Manager on leave next couple months; found sub
Curriculum Update: None.
Other Updates: County dissolved relationship with Curative COVID testing; TRUSD did as well.
New sources will be funded by CARES money
Upcoming Events: Governor's school reopening proposal being discussed

8. DISCUSSION/INFORMATION ITEMS

8.1 Facilities Review

INFORMATION

Background: The Facilities Manager regularly reviews the status of School and District facilities, on a quarterly basis, to update The Board on progress and potential facilities needs.
Public Comment: None.
Board Discussion: Paving complete, fascia on portables replaced, and front gutters removed replaced 2021 summer, track repaired, deep clean rooms, wax floors, replaced screens, repainted bathrooms.
Recommended Action: None needed.

8.2 LCAP Updates

INFORMATION

Background: The Superintendent, CBO, and other Stakeholders update the School Board on an ongoing basis with regard to development and progress related to the Local Control Accountability Plan:
Public Comment: None.
Board Discussion: None.
Recommended Action: None needed.

9. ACTION ITEMS

9.1 Williams Settlement Quarterly Reporting

ACTION

PG. 16

Background: No complaints received for the last quarter of 2020, October 1-December 31, 2020.
Plan: Staff will present the Quarterly Reporting for review.
Public Comment: None.
Board Discussion: None.
Recommended Action: That The Board considers approval of the presented report for Williams Reporting Q4 of 2020.

Motion: Mazzetta
Second: Jacobsen

Board of Trustees

John Silvestrini, President ◇ Ken Mazzetta, Clerk ◇ Julie Jacobsen ◇ Gayleen Maas ◇ Kathy Wilson
Stephen Owens, Superintendent/Principal

9.2 Audit Review**ACTION****PG. 17**

Background: School districts are required to submit to a financial audit of the General Fund. The audit is conducted annually by an independent auditing firm. Christy White & Associates conducted an audit of Two Rock Union School District's General Fund.

Plan: Sarah Palafox from Christy White & Associates will present the Audit to the Board.

Public Comment: None.

Board Discussion: No audit findings.

Recommended Action: It is recommended The Board approve the audit.

Motion: Mazzetta

Second: Wilson

Aye: 5 Nay: 0

9.3 School Accountability Report Card (SARC) Update**ACTION****PG. 83**

Background: Each year, we update our Accountability Report Card to reflect current demographics, conditions, and changes to vision and mission. Data is uploaded to the SARC by the CDE via Document Tracking Services (DTS). The document is then made public on the CDE website. The SARC format is standardized and completed using DTS, which translates the document to Spanish and sends to the CDE upon completion and approval.

Plan: Review the SARC document.

Public Comment: None.

Board Discussion: None.

Recommended Action: To approve the most current update of the SARC.

Motion: Mazzetta

Second: Maas

Aye: 5 Nay: 0

9.4 Revised Budget Overview for Parents**ACTION****PG. 95**

Background: California Education Code (EC) Section 52064.1 requires each school district to develop the Local Control Funding Formula (LCFF) Budget Overview for Parents in conjunction with the LCAP by July 1 of each year. Due to the COVID-19 pandemic, the deadline has been extended and is due to the County Office of Education by December 15, 2020.

Plan: To review, discuss and vote on the Revised Budget Overview for Parents.

Public Comment: None.

Board Discussion: None.

Recommended Action: It is recommended that The Board approve the Budget Overview for Parents.

Motion: Mazzetta

Second: Maas

Aye: 5 Nay: 0

9.5 School Plan for Student Achievement (SPSA)**PG. 99**

Background: SPSA is a comprehensive document providing details about the school's planned actions and expenditures to support outcomes and overall performance, and how these actions connects to the Districts Local Control Accountability Plan (LCAP)

Plan: Present Two Rocks SPSA.

Public Comment: None.

Board Discussion: None.

Recommended Action: It is recommended that The Board approve the School Plan for Student Achievement (SPSA).

Board of Trustees

John Silvestrini, President ◇ Ken Mazetta, Clerk ◇ Julie Jacobsen ◇ Gayleen Maas ◇ Kathy Wilson
Stephen Owens, Superintendent/Principal

Motion: Mazzetta
Second: Wilson
Aye: 5 Nay: 0

10. **ADJOURNMENT TO CLOSED SESSION** (if necessary)
11. **RECONVENE TO PUBLIC MEETING** Report of any actions taken during Closed Session (if necessary)
12. **DATES AND FUTURE AGENDA ITEMS**
12.1 Next Regular Board Meeting - February 10th
13. **SIGNING OF PAPERS**
14. **ADJOURNMENT** **ACTION**

Motion: Mazzetta
Second: Maas
Aye: 5 Nay: 0

Posted By: _____
Stephen Owens, Superintendent

Accessibility Accommodations

If you require assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Michelle Panizzera at 707-762-6617. You are encouraged to provide as much advance notice as possible to better enable Two Rock Union School District to meet your accessibility needs in accordance with applicable law.

Public Records

In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Trustees concerning open session agenda items will be made available upon request. Such records distributed less than 72 hours prior to a regular meeting are available for inspection at the District Office located at 5001 Spring Hill Road, Petaluma, CA 94952.

Board of Trustees

John Silvestrini, President ◊ Ken Mazetta, Clerk ◊ Julie Jacobsen ◊ Gayleen Maas ◊ Kathy Wilson
Stephen Owens, Superintendent/Principal